

Jasper & Microsoft SharePoint

Integration Documentation

Table of Contents

[Summary](#)

[Microsoft Entra Admin consent](#)

[Jasper Workspace setup](#)

[Workspace-level activation](#)

[User-level user authentication](#)

[Configuration Guide](#)

[Microsoft Entra Admin consent](#)

[Required Microsoft Entra roles](#)

[Grant tenant-wide admin consent to an application](#)

[Option 1: Grant tenant-wide admin consent in Enterprise apps pane](#)

[Option 2: Construct the URL for granting tenant-wide admin consent](#)

[Jasper Workspace setup](#)

[Workspace-level activation](#)

[User-level user authentication](#)

[Features](#)

[Export from Jasper to SharePoint](#)

[Knowledge Connectors](#)

Summary

Setting up the Jasper & Microsoft SharePoint integration requires 3 steps across different roles:

- An **IT admin** must grant org-wide admin consent to the Jasper app in Microsoft Entra. This can be done either through the Microsoft Entra UI (requires a user to have attempted connecting first) or directly via a consent URL.
- A **Jasper admin** must enable the integration
- Each **user** must individually connect their Microsoft account using their own email

See the [Configuration Guide](#) for setup instructions and screenshots.

Microsoft Entra Admin consent

Jasper requires the `Sites.ReadWrite.All` Microsoft Graph API scope to read and write to SharePoint sites using **delegated permissions**. This allows users to authenticate with their own Microsoft account so Jasper respects individual user permissions, with no per-site setup required.

To enable this, an IT admin must grant tenant-wide admin consent to the Jasper app in Microsoft Entra ID. This is a one-time step that gives Jasper access to the requested permissions on behalf of the whole organization.

More details are available in the [Microsoft Entra ID Enterprise applications article](#).

Jasper Workspace setup

Workspace-level activation

In **Jasper**:

1. Navigate to **Team integrations** in your **Workspace Settings**.
2. Toggle on the integration for Microsoft SharePoint.
3. Click **Save**.

User-level user authentication

In **Jasper**:

1. Navigate to **Integrations** in your **Workspace Settings**.
2. Toggle on the integration for Microsoft SharePoint.
3. A Microsoft login window will open. Pick your Microsoft account.
4. Once authenticated, choose a SharePoint site to use. Click **Finish**.
5. Your SharePoint account and site will be connected and ready to use in Jasper.

Configuration Guide

Microsoft Entra Admin consent

Required Microsoft Entra roles

The following steps are performed by a Microsoft Entra user account with one of the following roles:

- Privileged Role Administrator, for granting consent for apps requesting any permission, for any API
- Cloud Application Administrator or Application Administrator, for granting consent for apps requesting any permission for any API, except Microsoft Graph app roles (application permissions)
- A custom directory role that includes the [permission to grant permissions to applications](#), for the permissions required by the application.

More details are available in the [Microsoft Entra ID Enterprise applications article](#).

Grant tenant-wide admin consent to an application

 **The following steps are performed by the required [Microsoft Entra roles](#).**

There are 2 options to grant tenant-wide admin consent to the Jasper app in Microsoft Entra:

- [Option 1: Grant tenant-wide admin consent in Enterprise apps pane](#)
- [Option 2: Construct the URL for granting tenant-wide admin consent](#)

Option 1: Grant tenant-wide admin consent in Enterprise apps pane

 **Use this option to grant admin consent if users have previously attempted to connect to SharePoint from Jasper.**

This method requires a user to have already attempted to connect to SharePoint in Jasper. This requires completion of all steps in [Jasper Workspace setup](#).

Although the connection will fail without admin consent, the attempt will automatically register Jasper in your Microsoft Entra tenant, making it discoverable in Enterprise apps.

To grant tenant-wide admin consent to an app listed in Enterprise applications pane:

1. Go to Microsoft Entra admin center (entra.microsoft.com).
2. Navigate to Entra ID → Enterprise apps → **All applications**.
3. Search for "**Jasper AI**" and select it.
4. Under Security, select **Permissions**.
5. Review the permissions, then click **Grant admin consent**.

Option 2: Construct the URL for granting tenant-wide admin consent

 **Use this option to grant admin consent regardless of whether users have previously attempted to connect in Jasper.**

This method does not require a user to have already attempted to connect to SharePoint in Jasper. You can build the same URL to grant tenant-wide admin consent.

The tenant-wide admin consent URL follows the following format:

```
https://login.microsoftonline.com/{organization}/adminconsent?client_id={client-id}
```

Where:

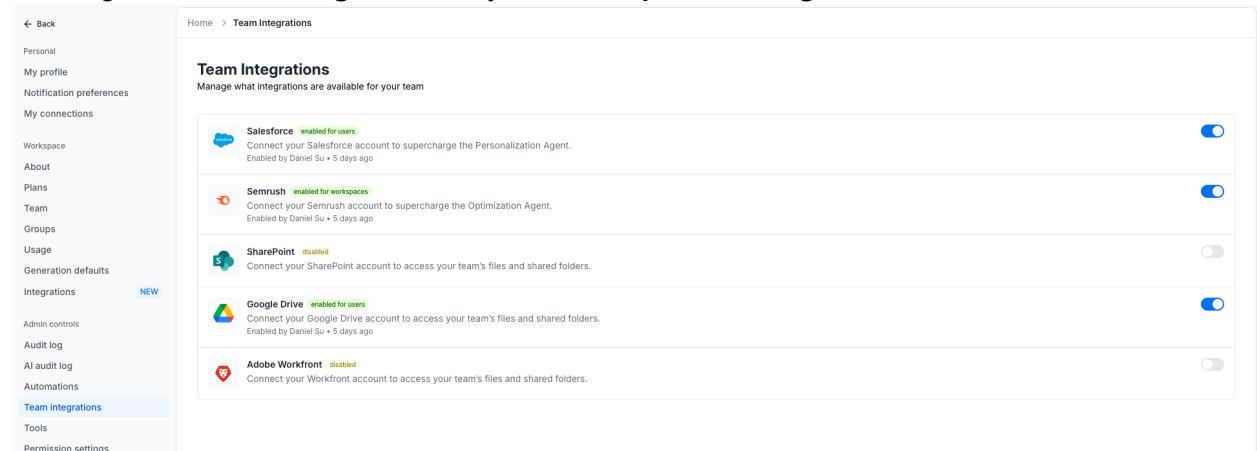
- {client-id} is **c99a72c7-b453-4572-847d-02f017f17e80** (Jasper Client ID)
- {organization} is the tenant ID. The tenant ID is a unique identifier for your organization's Microsoft Entra (Azure AD) instance.

Jasper Workspace setup

Workspace-level activation

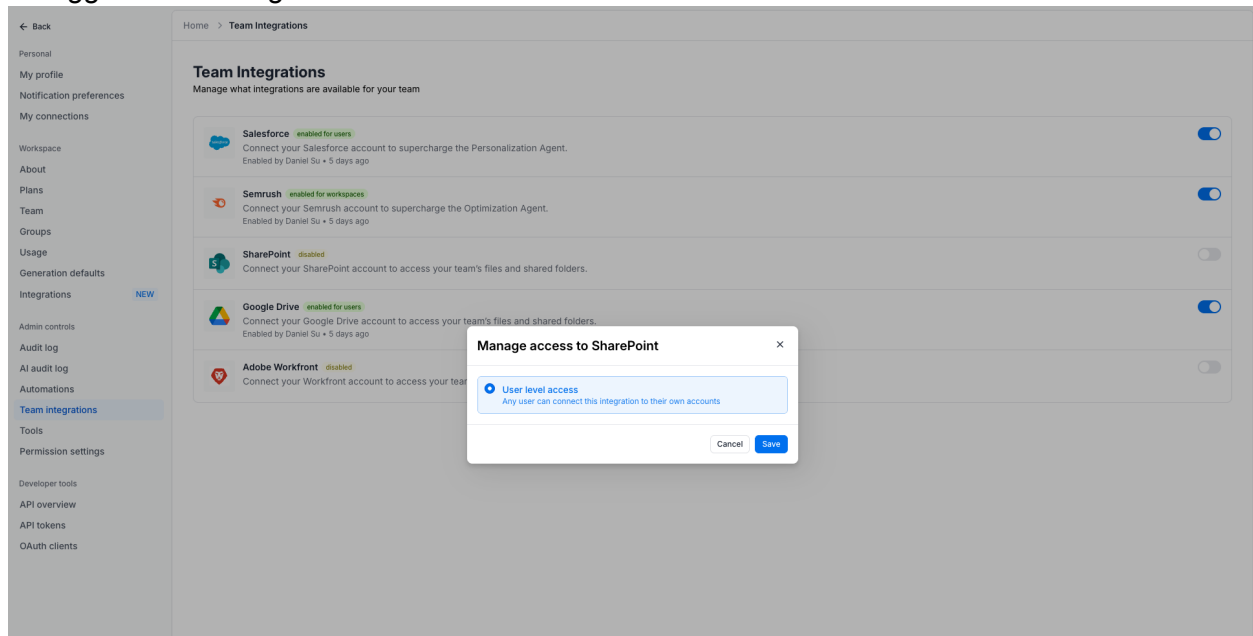
 **The following steps are performed by a Jasper administrator or developer.**

1. Navigate to **Team integrations** in your **Workspace Settings**.

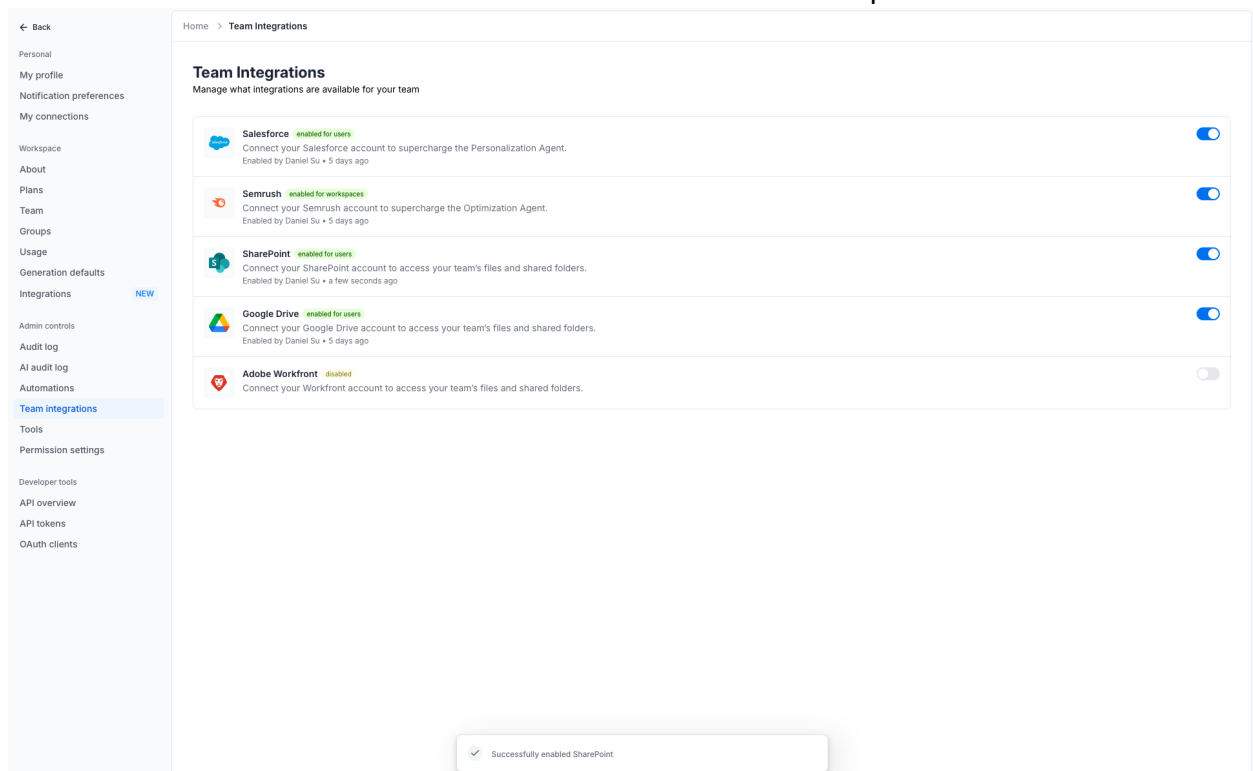


The screenshot displays the 'Team Integrations' settings page in Jasper. The left sidebar contains navigation links: Back, Personal, My profile, Notification preferences, My connections, Workspace, About, Plans, Team, Groups, Usage, Generation defaults, Integrations (marked as NEW), Admin controls, Audit log, AI audit log, Automations, Team integrations (selected), Tools, and Permission settings. The main content area is titled 'Team Integrations' with the subtitle 'Manage what integrations are available for your team'. It lists five integrations: Salesforce (enabled for users), Semrush (enabled for workspaces), SharePoint (disabled), Google Drive (enabled for users), and Adobe Workfront (disabled). Each integration has a toggle switch on the right to enable or disable it.

2. Toggle on the integration for Microsoft SharePoint.



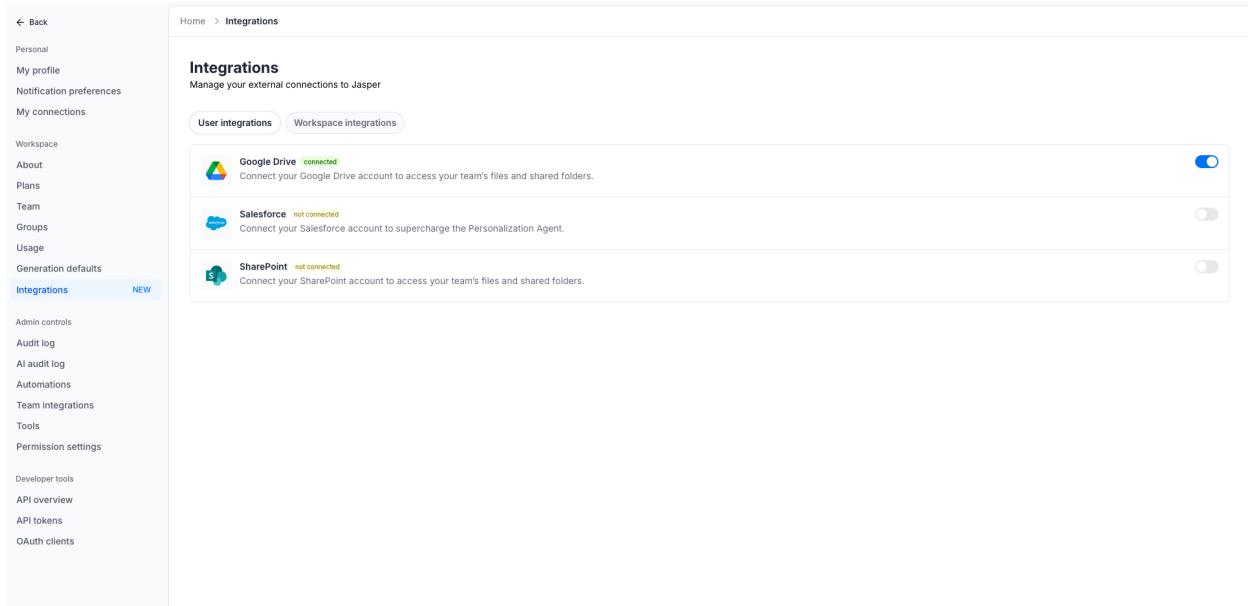
3. Click **Save**. Microsoft SharePoint is enabled for the entire Workspace.



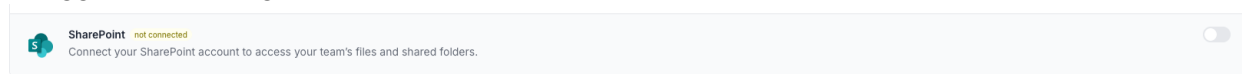
User-level user authentication

💡 The following steps are performed by a Jasper user.

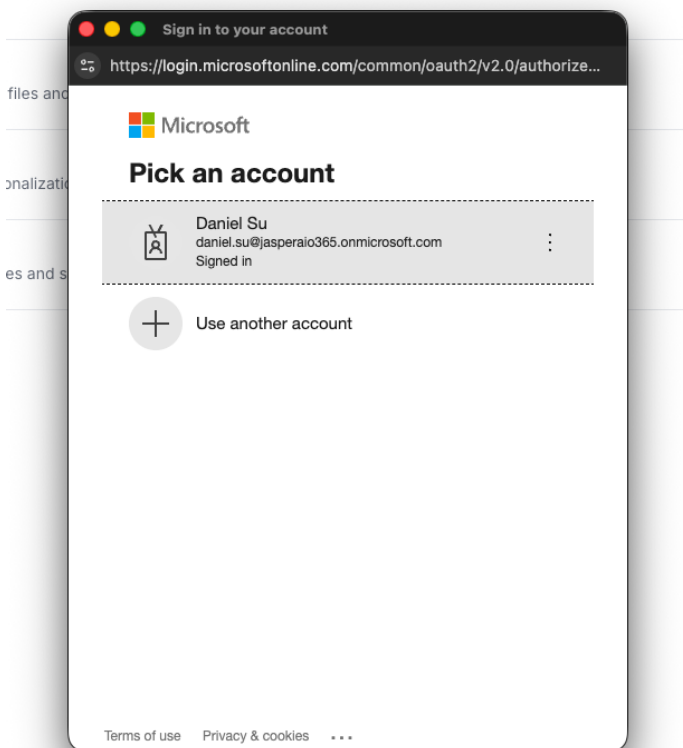
1. Navigate to **Integrations** in your **Workspace Settings**.



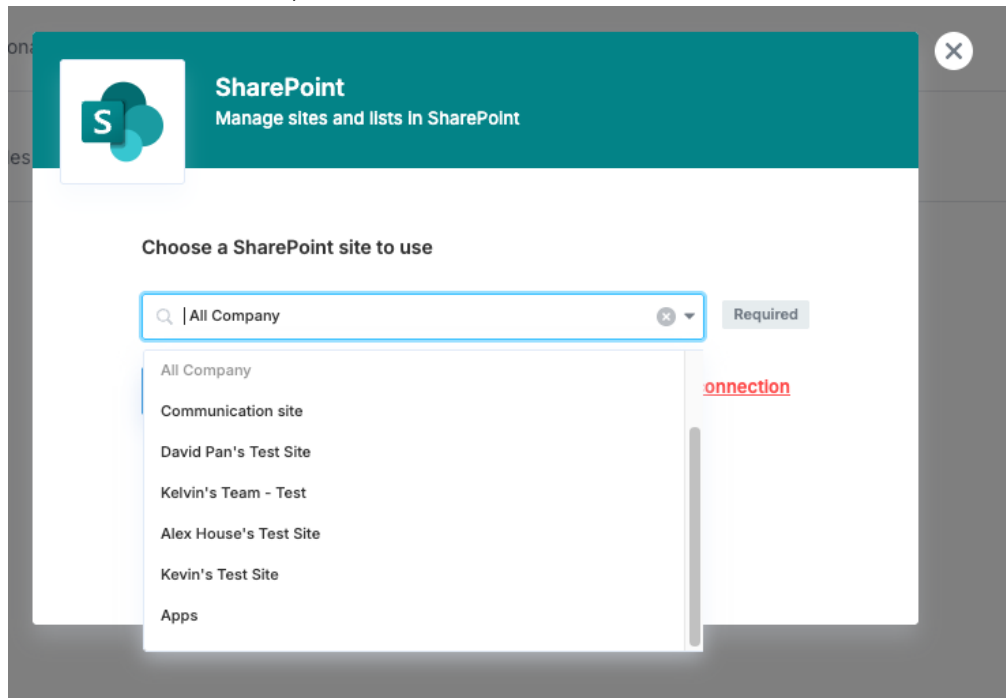
2. Toggle on the integration for Microsoft SharePoint.



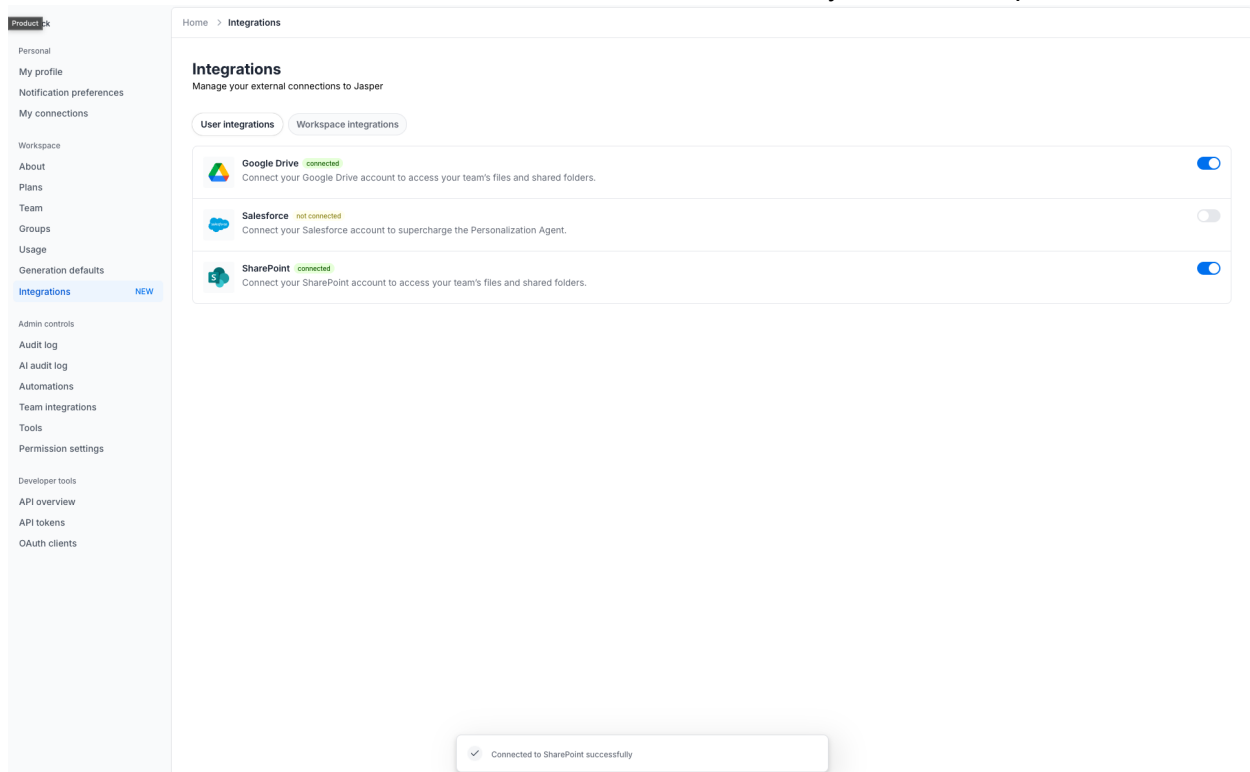
3. A Microsoft login window will open. Pick your Microsoft account.



4. Once authenticated, choose a SharePoint site to use. Click **Finish**.



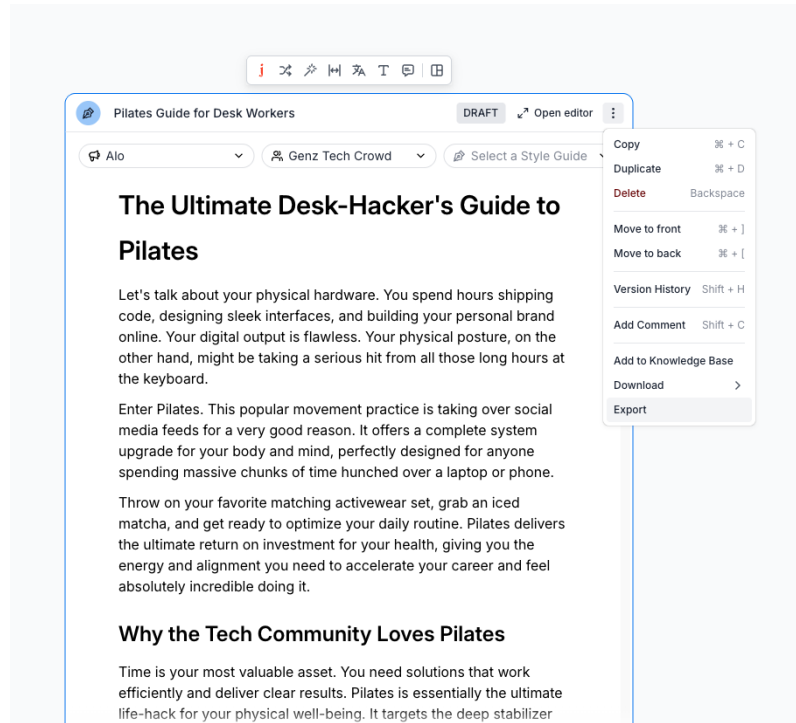
5. Your SharePoint account and site will be connected and ready to use in Jasper.



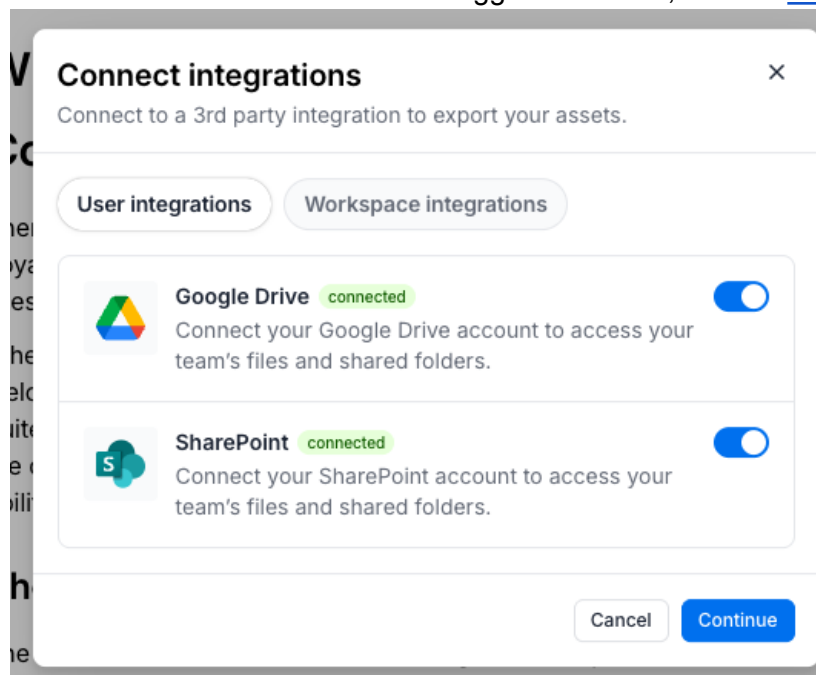
Features

Export from Jasper to SharePoint

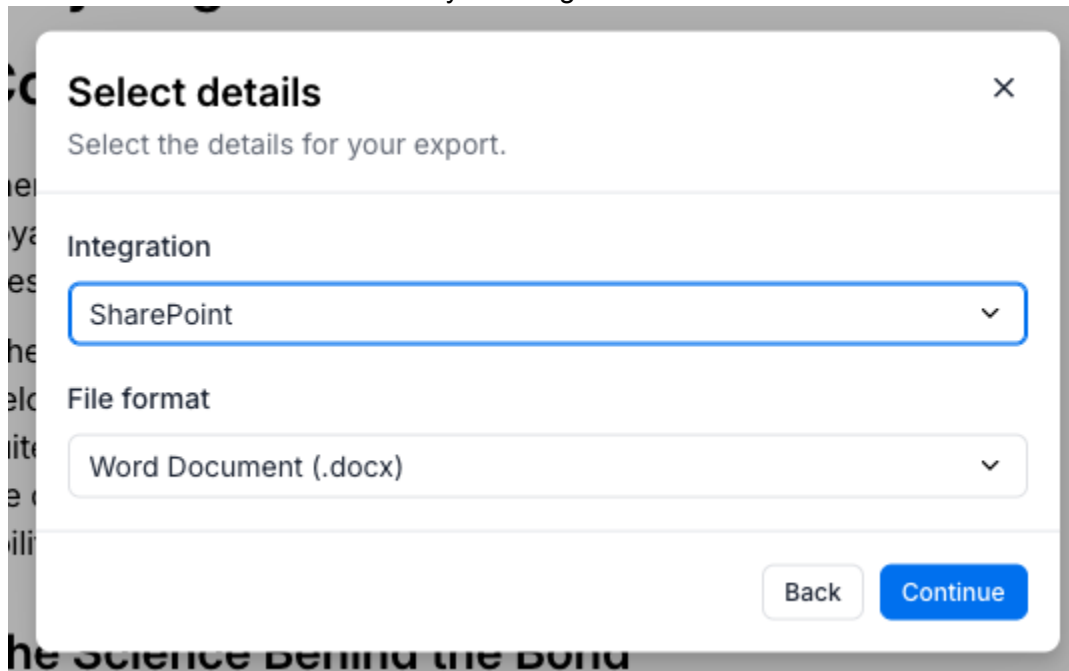
1. In Canvas or Grid, select **Export**.



2. Ensure Microsoft SharePoint is toggled on. If not, see the [Configuration Guide](#).

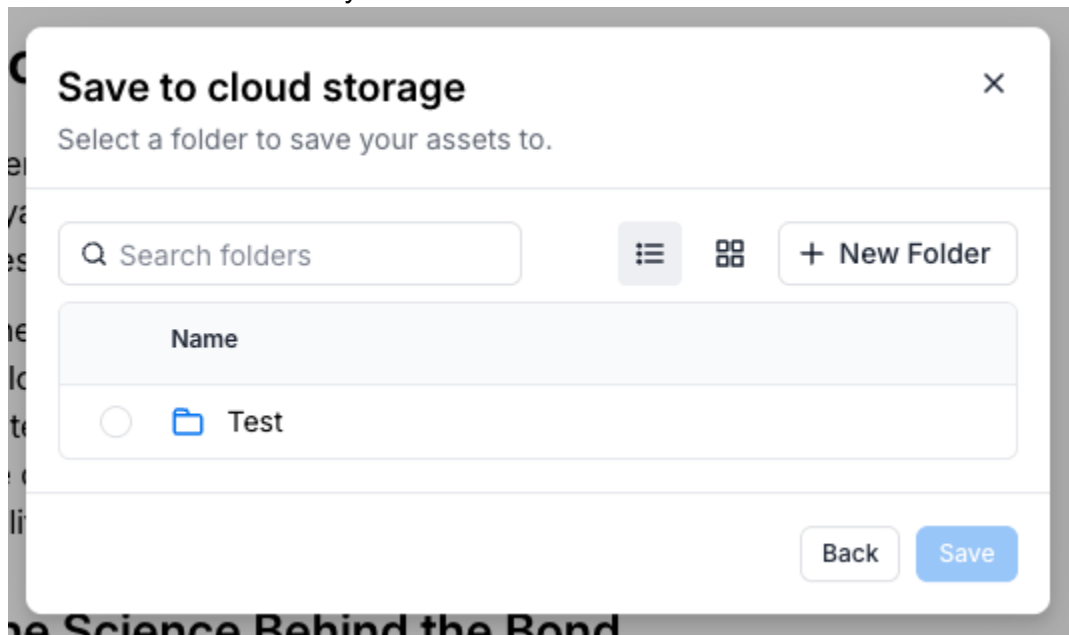


3. Select Microsoft SharePoint as your Integration.



The screenshot shows a modal dialog titled "Select details" with a close button (X) in the top right corner. Below the title is the instruction "Select the details for your export." The dialog contains two sections: "Integration" and "File format". The "Integration" section has a dropdown menu with "SharePoint" selected. The "File format" section has a dropdown menu with "Word Document (.docx)" selected. At the bottom right, there are two buttons: "Back" and "Continue".

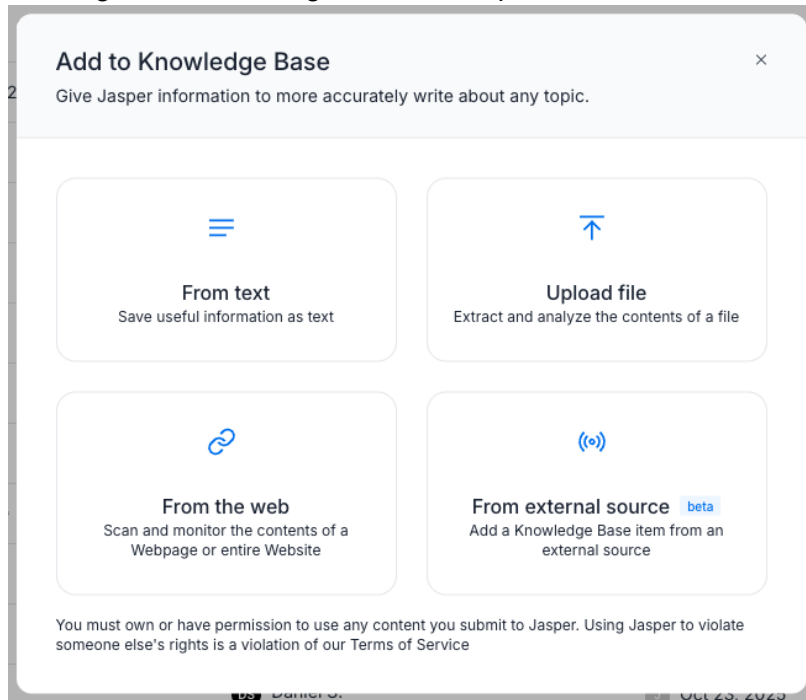
4. Select your Microsoft SharePoint folder from the list and click **Save**. Files will be exported to the "Documents" folder of your selected site as .docx.



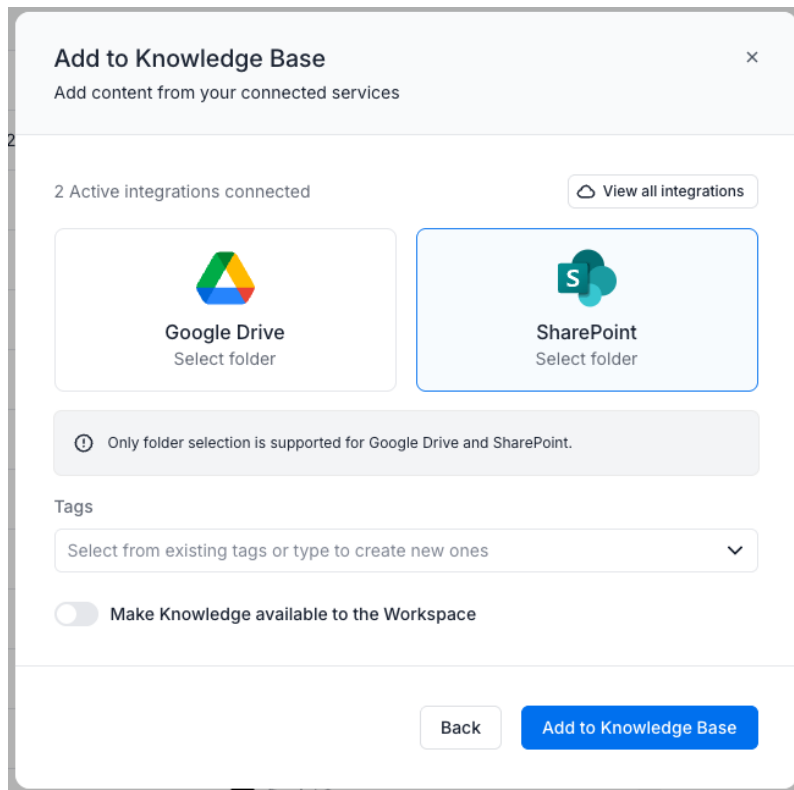
The screenshot shows a modal dialog titled "Save to cloud storage" with a close button (X) in the top right corner. Below the title is the instruction "Select a folder to save your assets to." The dialog contains a search bar labeled "Search folders", a list view icon, a grid view icon, and a "+ New Folder" button. Below these is a table with a header "Name" and one row containing a folder icon and the text "Test". At the bottom right, there are two buttons: "Back" and "Save".

Knowledge Connectors

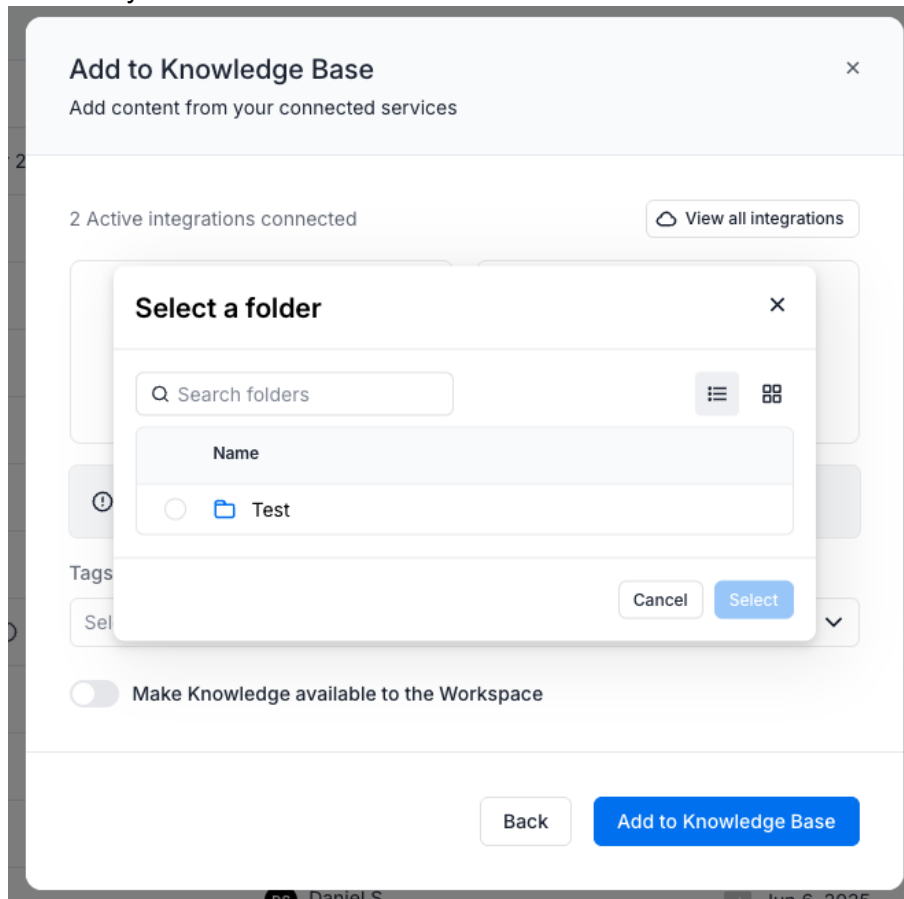
1. Navigate to Knowledge Base in Jasper IQ and click **From an external source**.



2. Click **Microsoft SharePoint**.



3. Select your Microsoft SharePoint folder from the list. Click **Select**.



4. Once connected, Jasper will automatically sync files from these folders, keeping your knowledge current without manual effort.

